



# **ANUBOSE INSTITUTE OF TECHNOLOGY**

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

KSP Road, New Paloncha – 507115, BhadradiKothagudem Dist., Telangana State.

Website: [www.abit.ac.in](http://www.abit.ac.in)

Email Id: [abitjntu@gmail.com](mailto:abitjntu@gmail.com)

Cell: +91-9246907407

## **Library Advisory Committee**

### **INTRODUCTION:**

Libraries function as an essential integral component in higher education system. Without a proper information and knowledge infrastructure no education system can sustain and achieve it's laid down goals and objectives. The Libraries being the nerve centers of the Higher Education and learning play a vital role in support of all the activities such as teaching, research and publication.

The main object of the Library is to cater the right information to the right user at the right time to faculty, scholars and students of this college.

### **VISION:**

The Library aims at an excellent storehouse of knowledge by providing an easy access to information resources for technical learning and research community. It is also committed to user focus services, fairness, and innovation, professional integrity and social responsibility

### **MISSION:**

The primary mission of the library is to support the educational and research programmes of the institution by providing physical and intellectual access to information. In accordance with the objectives of the institution, the Library aims to develop a comprehensive collection of documents, useful for the users.

### **ROLES AND RESPONSIBILITIES OF LIBRARY ADVISORY COMMITTEE**

1. The Committee monitors allocation of funds for the books, journals, e-resources, equipment and miscellaneous etc.,
2. Guides all Libraries Acquisitions.
3. Monitors the student's use of the library facilities and suggests necessary Measures to make the library services more user-friendly and easily accessible.
4. Ensure proper maintenance of all library facilities.



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5. Discuss and places its views on any library related matter required by the college management.

6. The committee shall take into consideration all the procurement criteria and rules and regulations of the library management including cataloguing and access administration.

## **Standard Operating Procedure (Sop) For Library**

### **LIBRARY**

The library provides access to wide range of information resources like books, E-books, newspaper, e-newspapers, and access to extensive range of resources to improve the knowledge by the process of academic fraternity and students.

### **OBJECTIVE**

The main object of the Library is to cater the right Information to the right user at the right time for the faculty scholars and students

### **LIBRARY RULES AND REGULATIONS**

The Library Will Be Opened From **9.00 Am To 600 Pm** On All Working Days And Provides **Open Access Facility**.

- Members Should Carry The Identity Cards And Show It When Asked.
- Printed Material And Other Personal Belongings Should Be Left At The Counter.
- Ever User Must Sign In The Gate Register.
- Strict, Silence Decorum And Discipline Must Be Maintained In The Library.
- Cell Phones Should Be Switched Off.
- Maximum Of 3 Books Issued At A Time For A Student For 14 Days.
- Maximum Of 5 Books Issued At A Time For The Faculty For 90 Days.



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The following are the members of the Library Advisory Committee for the Academic Year 2022-23:

S no	Name of The staff	Designation	Position
1	Dr .N.V.Subba Rao	Principal	Chairman
2	J Nagaraju	Asst Prof	Coordinator
3	S Sandhya	HoD ECE	Member
4	D Veeraswamy	HoD CSE	Member
5	V Ashok	HoD EEE	Member
6	L.Prashanth	HoD MIN	Member
7	K. Nagendra Babu	HoD MECH	Member
8	N V N Prabath	HoD CIVIL	Member
9	Dr D Ashok	HoD MBA	Member
10	K Chakravarthy	HoD Mathematics	Member
11	K N V S. Manikyamba	HoD English	Member
12	P Ramasrinivas Rao	HoD Chemistry	Member
13	M.NagaRaju	HoD Physics	Member
14	M.Madhavi	Librarian	Member
15	K Ramesh	Librarian	Member
16	B.Mounika	Student	Member
17	P.Maratha	Student	Member

  
**PRINCIPAL**  
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