



ANUBOSE INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

KSP Road, New Paloncha – 507115, BhadrakriKothagudem Dist., Telangana State.

Website: www.abit.ac.in

Email Id: abitjntu@gmail.com

Cell: +91-9246907407

STUDENT COUNSELLING COMMITTEE

Introduction:

The students counselling committee attempts to address the day-to-day issues of concern relating to academics and routine activities.

Objectives:

- To provide a support system for the students to address the major academic related issues.
- To initiate proactive measures to solve the issues of student's concern.
- To analyze the grievances of students and to take corrective action with the appropriate authorities for redressal.
- To get suggestions regularly from the students if any, for improvement.

Procedure:

1. Students are encouraged to meet the counselling committee regularly to address their suggestions and grievances.
2. Students can explain their problems to the counselling committee as and when required.
3. The counselling committee interacts with the students regarding their nature of problems.
4. If any grievance was found the same was recorded in the register and addressed.
5. They may also approach their respective mentors or to the coordinator as is comfortable to them.
6. Students may also express their problems related to attendance, discipline to the committee.
7. The Students Counselling committee will enquire the grievances and recommend the final course of action to be initiated at the institutional level for the redressal of the same.
8. Any student may approach the committee members, if he/she has any grievance regarding academic and non-academic matters and the committee will take up necessary action.

Note:

- Students are requested to note that they have to take the remedial measures serious and try to adopt it.
- At the same time, the college assures students that it would provide all support to overcome their problems and maintain confidentiality.



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Responsibilities:

The grievances at departmental level are governed by the concerned mentors, class Coordinators and Department Heads without delay.


Unresolved grievances at the departmental level are referred to the Students Counselling Committee (SCC) of the institution.

Frequency of Meetings:

Twice in a year, i.e., June and January

The following are the members of the SCC committee for the current Academic Year 2022-23:

Sno.	Name of the staff	Dept	Designation	Position
1	Dr. N V Subba Rao	EEE	Principal	Chairman
2	Dr. A.Avani	CSE	Dean Academics	Member
3	G.Venkanna	S&H	Asst.Professor	Coordinator
4	Mrs. S Sandhya	ECE	Asst.Professor&HoD	Member
5	Mr. V.Ashok	EEE	Asst.Professor&HoD	Member
6	Dr. G.Sai Prasad	MEC	Professor	Member
7	Mr. N.V.N.Prabath	CIVIL	Asst .Professor&HoD	Member
8	Mr. L.Prasanth Kumar	MIN	Asst .Professor&HoD	Member
9	Mr. D.VeeraSwamy	CSE	Asst.Professor&HoD	Member
10	Dr. D.Ashok Kumar	MBA	Professor&HoD	Member


PRINCIPAL
ANUBOSE INSTITUTE OF TECHNOLOG
K.S.P Road. PALONCHA-507 115
Bhadradi Kothagudem Dt