

Date: 01-6-2018

## CIRCULAR

It is hereby informed to all the staff and students of ANU BOSE INSTITUTE OF TECHNOLOGY college has reconstituted College Academic Committee (CAC) for Academic Year 2018-19 under the leadership of Mr.

The CAC Members are as follows:

S.NO	NAME	Designation	Role/position
1	DR. NV SUBBA RAO	Principal	Member
2	G. VENKANNA	Associate Professor & HOD (S&H)	Member
3	D. VEERASWAMY	Asst Professor & HOD (CSE)	Member
4	S. SANDHYA	Asst Professor & HOD (ECE)	Member
5	K. NAGENDRA BABU	Asst. Professor & HOD (ME)	Member
6	L. PRASHANTH	Asst. Professor & HOD (MIN)	Member
7	D. ASHOK KUNAR	Asst. Professor & HOD (MBA)	Member
8	I. KRANTHI KUNAR	Training & placement officer (Asst. Prof - CSE)	Member
9	P. SUDHEER KUNAR	Asst. Professor (ME)	Member
10	K. RAMESH	Librarian	Member
11	M. NAGARAJU	NSS program officer	Member
12	NCH MADHU MOHAN	Administrative officer	Member
13	K. MALLESH	Accounts officer	Member

chairperson

### CAC Responsibilities:

1. CAC gives the academic schedules of the program like seminars, setting up the curriculum for the certification programs, planning college academic calendar, trainings, GDs and Interviews

2. The CAC is responsible for academic success and also ensuring the personality development of the students and maintaining their satisfaction.

• It also arranges regular interaction between the faculty and students.

It strives to enhance the quality of teaching by encouraging the staff through Faculty Development Programs.

It promotes research and extension activities in the institute.

5  
Date: 02.06.2018

## CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic Year 2018-19 is scheduled on 4-6-2018 at 11:00 A.M at principal's chamber to discuss on the following points:

### AGENDA:

- a. To record the acceptance of members of CAC
- b. To provide guidance for Academic and administration work.
- c. To identify the electives for the current academic year
- d. To identify different areas for projects
- e. To identify merit students
- f. Planning for CRT/ and a few soft skill Activities
- g. Planning of NSS Activities
- h. To identify various domains for certificate programs
- i. To discuss Research & Development activities
- j. Planning for Merit Scholarship
- k. To discuss about the internet speed
- l. Any points with the permission of the chair


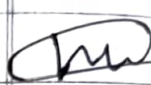



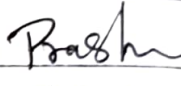

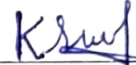

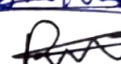
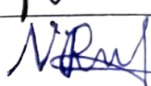

All members of CAC are requested to attend the meeting

CO-ORDINATOR

Date: 04-06-2018

## Minutes of Meeting

The CAC meeting was held on 04-06-2018 at 11:00 AM at principal's chamber. Following members were present during the meeting:

S.NO	NAME	Designation	Signature
1	DR. NV SUBBA RAO	Principal	
2	MR G VENKANNA	Associate professor & HOD (S&H)	
3	D VEERASWAMY	ASST professor & HOD (CSE)	
4	S SANDHYA	ASST professor & HOD (ECE)	
5	K. NAGIENDRA BABU	ASST. PROFESSOR & HOD (ME)	
6	L. PRASHANTH	ASST. PROFESSOR & HOD (MIN)	
7	D. ASHOK KUMAR	ASST. PROFESSOR & HOD (MBA)	
	I. KRANTHI KUMAR	Training & placement officer (ASST. PROF - CSE)	
	P. SUDHEER KUMAR	ASST. PROFESSOR (CME)	
	K RAMESH	Librarian	
	M. NAGARAJU	NSS Program officer	
2	NCH MADHU MOHAN	Administrative officer	

The meetings commenced after all the members present were welcomed by the chairman.

## Resolutions:

- During the meeting, it was informed that all the members have accepted to continue as members for the academic year 2019-20 and their acceptance was filed.
- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting CAC coordinator instructed to all members that academic activities like college and department academic calendars, class work, mentoring system, attendance of the student, project works, various committee works etc should monitor continuously.
- The chairperson instructed all the HODs to collect the choice of electives from the students for the odd semester 2019-20 A.Y, and all the HODs submitted the opted list of electives for the odd semester.
- During the meeting it was decided to allot mentors for all the students to monitor their holistic performance. It was implemented by allotment of twenty students per faculty to monitor their continuous growth.
- During the meeting it was decided to enhance the quality of student skills by giving projects from real time scenarios which should

be inter disciplinary. All the HOD's are requested submit their student's project details to project review committee (PRC)

- During the meeting all the committee members discussed on Faculty Development Programs for this Academic Year 2018-19
- In order to make the student industry ready a few certificate programs, CRT Programs were finalized
- The chairpersons suggested conducting NSS activities namely, Special camp, Yoga Eye camp etc on the basis of suggestion from all the committee members.
- The committee members and chairperson discussed about current interest speed and suggested to increase the speed to meet the requirements of the institute.
- During the meeting the placement officer read out all the activities that are taken for the Student from all the departments.

meeting ended with the vote of thanks proposed  
by MR. G. VENKANNA the CAC coordinator

The Minutes are issued with the approval of  
the chairperson.

CO - ORDINATOR

Date: 02-06-2019

### CIRCULAR

The meeting of college Academic Committee (CAC) for the Academic Year 2019-20 is scheduled on 04-06-2019 at 11:00 AM at principal's chamber to discuss on the following points:

#### AGENDA:


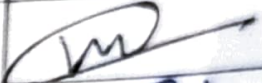



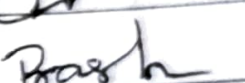
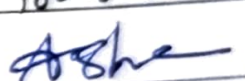
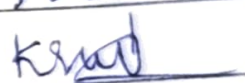


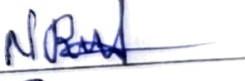

- a. To record the acceptance of members of CAC
- b. To provide guidance for Academic and administrative work
- c. To identify the electives for the current academic year
- d. To identify different areas for projects.
- e. To identify merit students
- f. Planning for CRT/and a few soft skill Activities
- g. planning of NSS Activities
- h. To identify various domains for certificate program
- i. To discuss Research & Development activities
- j. planning for Merit scholarship
- k. To discuss about the interest speed
- l. Any points with the permission of the chair



Date: 04-06-2019

## Minutes of Meeting

The CAC meeting was held on 04-06-2019 at 11:00 AM at principal's chamber.

NAME	Designation	signature
D N V SUBBA RAO	Principal	
M G VENKANNA	Associate Professor & HOD (S&H)	
D VEERASWAMY	ASST. PROFESSOR & HOD (CSE)	
S SANDHYA	ASST. PROFESSOR & HOD (ECE)	
K NAGENDRA BABU	ASST. PROFESSOR & HOD (ME)	
L PRASHANTH	ASST. PROFESSOR & HOD (MIN)	
D ASHOK KUMAR	ASST. PROFESSOR & HOD (MBA)	
L KRANTHI KUMAR	Training & placement officer CASST. PROF - CSE	
P SUDHEER KUMAR	ASST. PROFESSOR (ME)	
M RANESH	Librarian	
M NAGARAJU	NSS Program officer	
NCH MADHU MOHAN	Administrative officer	

### Resolutions:

- During the meeting, it was informed that all members have accepted to continue as members for the academic year 2019-2020 and their acceptance was filed.
- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting CAC coordinator instructed to all members that academic activities like college and department academic calendars, class work, mentoring system, attendance of the student, project works, various committee works etc should monitor continuously.
- The chairperson instructed all the HODs to collect the choice of electives from the students for the odd semester 2019-20 A.Y, and all the HODs submitted the opted list of electives for the odd semester.
- During the meeting it was decided to allot mentors for all the students to monitor their holistic performance. It was implemented by allotment of twenty students per faculty to monitor their continuous growth.
- During the meeting it was decided to enhance the quality of student skills by giving projects from real time scenarios which should

be inter disciplinary

All the HOD's are requested to submit their student's project details to project review committee (PRC)

During the meeting all the committee members discussed on Faculty Development Programs for this Academic year 2019-20

- In order to make the student industry ready a few certificate programs, CRT programs were finalized
- The chairpersons suggested conducting NSS activities namely, special camp, yoga, Eye camp etc on the basis of suggestions from all the committee members
- The committee members and chairperson discussed about current internet speed and suggested to increase the speed to meet the requirements of the institute.
- During the meeting the placement officer read out all the activities that are taken for the student from all the departments.

date: 5-11-2019

## CIRCULAR

The meeting of CAC for the Academic Year is scheduled on 8-11-2019 at 2:00 PM at principal's chamber to discuss on the following points:

## AGENDA:

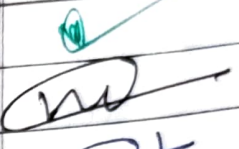
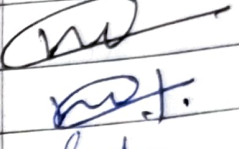
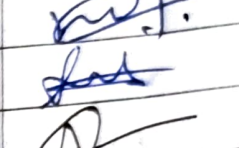

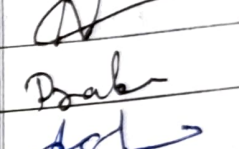
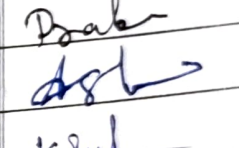

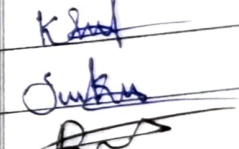
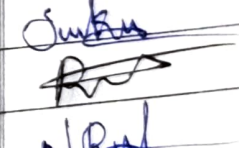
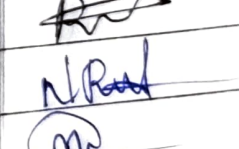
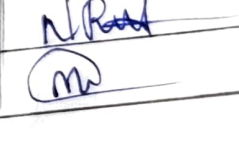
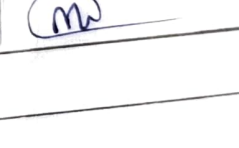
1. To identify the electives for this academic
2. To discuss on projects
3. Planning for CRT/ and a few soft skill Activities
4. planning of NSS Activities
5. planning for Alumni Meet
6. planning for Merit scholarship
7. Any points with the permission of the chair person.

CO-ORDINATOR

Date: 08-11-2019

### Minutes of Meeting

The CAC meeting was held on 8-11-2019 at 2:00 PM at principal's chamber

S.No	Name	Designation	signature
1	DR. NV SUBBA RAO	Principal	
2	MR. G. VENKANNA	Associate professor & HOD (SMT)	
3	D. VEERASWAMY	ASST Professor & HOD (CSE)	
4	S SANDHYA	ASST Professor & HOD (ECE)	
5	K. NAGIENDRA BABU	ASST Professor & HOD (CME)	
6	L PRASHANTH	ASST Professor & HOD (MIN)	
7	D. ASHOK KUMAR	ASST Professor & HOD (MBA)	
8	I KRANTHI KUMAR	Training & placement officer (ASST. PROF - CSE)	
9	P. SUDHEER KUMAR	ASST. Professor (CME)	
10	K. RAMESH	Librarian	
11	M. NAGARAJU	NSS program officer	
12	NCH MADHU MOHAN	Administrative officer	

## Resolutions:

- During the meeting the CAC coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting, the chairperson instructed all the HODs to take the acceptance of Electives from students for even semester. All the HODs and read out the opted list of electives for even semester and discussed the scope for enhancing the student skill set.
- All HODs are requested to submit their students' project details to project Review Committee for Analysis.
- The committee members suggested conducting a few faculty development programs for the faculty, to improve their teaching methodologies of the faculty.
- During the meeting it was identified that to make student ready for placements extra training on CRT/soft skills is needed. With this the chairperson asked to conduct CRT and soft skills trainings.
- The committee discussed on NSS activities and a few suggestions were given.

During the meeting its been decided to conduct Alumni Meet at last week of January.

CO-ORDINATOR.

Date: 7-2-2020

## CIRCULAR

The meeting of CAC for the Academic year is scheduled on 9-2-2020 at 2:00 PM at Principals chamber to discuss on the following Points:

## AGENDA:

1. To identify the electives for this academic
2. To discuss on projects
3. Planning for CRT/ and a few soft Skill Activities
4. planning of NSS Activities
5. planning for Alumni Meet
6. Planning for Merit scholarship.
7. Any points with the permission of the chair person


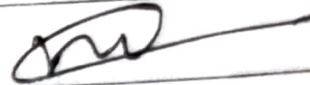




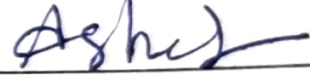



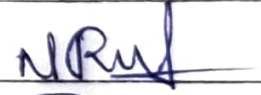


CO-ORDINATOR



Date: 9-02-2020

## Minutes of Meeting

The CAC meeting was held on 9-2-2022 at 2.00 PM at principal's chamber.

S.NO	NAME	Designation	signature
1	DR NV SUBBA RAO	Principal	
2	MR. G. VENKANNA	Associate Professor & HOD (SST)	
3	D VEERASWAMY	ASST. PROFESSOR & HOD (CSE)	
4	S SANDHYA	ASST. PROFESSOR & HOD (ECE)	
5	K. NAGENDRA BABU	ASST. PROFESSOR & HOD (ME)	
6	L PRASHANTH	ASST. PROFESSOR & HOD (MIN)	
7	D ASHOK KUNAR	ASST. PROFESSOR & HOD (MBA)	
8	I KRANTHI KUMAR	Training & placement officer (ASST. PROF - CSE)	
9	P. SUDHEER KUMAR	ASST. PROFESSOR (ME)	
10	K RAMESH	Librarian	
11	M NAGARAJU	NSS Program officer	
12	NCH MADHU MOHAN	Administrative officer	
13	K MALLESH	Accounts officer	

## Resolutions:

- During the meeting the CAC Coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting, the chairperson instructed all the HODs to take the acceptance of Electives from Students for even semester, All the HODs read out the opted list of electives for even semester and discussed the scope for enhancing the student skill set.
- All the HODs are requested to submit their students project details to project review committee for analysis.
- The committee members suggested conducting a few faculty development programs for the faculty, to improve the teaching methodologies of the faculty.
- During the meeting it was identified that to make students ready for placements extra training on CRT/soft skills is needed. With this the chairperson asked to conduct CRT and soft skills trainings.

The committee discussed on NSS activities and a few suggestions were given.

During the meeting it has been decided to conduct Alumni Meet at last week of April.

Date: 27-9-2021

CIRCULAR

The meeting of college academic committee (CAC) for Academic year 2021-22 is scheduled on 28-9-2021 at 11:00 A.M at principal's chamber to discuss on the following points:


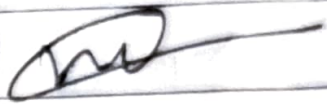








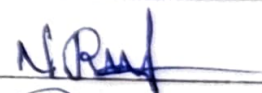


AGENDA

- a. To record the acceptance of members of CAC
- b. To provide Guidance for the Academic and administrative activities
- c. To identify electives for the academic year 2021-2022 (odd sem)
- d. To identify different areas of projects
- e. To identify merit students
- f. Planning for CRT/and a few Soft Skill Activities
- g. planning of NSS Activities
- h. To identify various domains for certificate programs
- i. To discuss Research & development activities
- j. Planning for Merit scholarship
- k. Discussion about strategic plan
- l. Any points with the permission of the chair person.

Date: 28-09-2021

### Minutes of Meeting

CAC meeting was held on 28-9-2021 at 11:00 AM at principal's chamber

Name	Designation	Signature
D. NV SUBBA RAO	Principal	
M. G. VENKANNA	Associate Professor & HOD (SOH)	
D. VEERASWAMY	Asst Professor & HOD (CSE)	
S. SANDHYA	Asst Professor & HOD (ECE)	
K. NAGIENDRA BABU	Asst Professor & HOD (ME)	
L. PRASHANTH	Asst Professor & HOD (M IN)	
D. ASHOK KUMAR	Asst Professor & HOD (MBA)	
I. KRANTHI KUMAR	Training & Placement Officer (Asst. Professor - CSE)	
P. SUDHEER KUMAR	Asst. Professor (ME)	
K. RAMESH	Librarian	
M. NAGARAJU	NSS Program Officer	
NCH. MADHU MOHAN	Administrative Officer	
K. MALLESH	Accounts Officer	

### Resolutions:

- During the meeting, it was informed that all members have accepted to continue as members for the academic year 2021-22 and their acceptance was filed.
- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting CAC coordinator instructed to all members that academic activities like college and department academic calendars, class work, mentoring system, attendance of the student, project works, various committee works etc should monitor continuously.
- The chairperson instructed all the HOD's to collect the choice of electives from the student for the odd - semester 2021 - 22 A. Y, and all the HOD's submitted the opted list of electives for the odd semester.
- During the meeting it was decided to allot mentors for all the students to monitor their holistic performance. It was implemented by allotment of twenty students per faculty to monitor their continuous growth.
- During the meeting it was decided to enhance the quality of student skills by giving projects from real time scenarios which should be inter

disciplinary. All the HODs are requested to submit their student's project details to project review committee (PRC)

During the meeting all the committee members discussed on Faculty.

Development programs for this Academic year 2021-22

- In order to make the student industry ready a few certificate programs, CRT programs were finalized.
- During the meeting, the committee reviewed the strategic plan of the institute for the next 5 years and approved it with effect immediate effect.
- The chairpersons suggested conducting NSS activities namely, special camp, yoga Eye camp, etc on the basis of suggestions from all the committee members.
- During the meeting the committee members discussed on certificate programs and finalized 4 certificate programs namely "A Two week workshop on Machine Learning", "A Two week workshop on smart Irrigation using IoT", "A Two week workshop on Internet of Things", "A Two week workshop on Mechanical Design and Fabrication"

- During the meeting the placement officer read out all the activities that are taken for the students and said that for the A.Y 2020-21 the number of students placed were seventy one from all the departments.

CO-ORDINATOR



## CIRCULAR

Date: 19-6-2022

The meeting of College Academic Committee (CAC) for the Academic year 2022-23 is scheduled on 21-6-2022 at 11:00 AM at Principal's chamber

## AGENDA:

- a. To record the acceptance of members of CAC for Academic year 2022-23
- b. To confirm the minutes and action taken report on the minutes of the previous CAC held on 16-11-2021
- c. To provide Guidance for the Academic and administrative activities.
- d. To fix the attainment target values for all the departments for AY: 2022-23 (19<sup>th</sup> BATCH)
- e. To identify merit students for career guidance
- f. Planning for CRT/and few soft skill Activities
- g. Planning of NSS Activities
- h. To identify various domains for certificate programs and Internships.
- i. To discuss Research & Development activities
- j. Planning for Merit scholarship.
- k. Discussion about strategic plan.
- l. Any points with the permission of the chair.

CO-ORDINATOR

## Minutes of Meeting

The CAC meeting was held on 21-6-2022 at 11:00 AM at principal's chamber.

S.NO	Name	Designation	Signature
1.	D & NV SUBBA RAO	Principal	
2.	MR G VENKANNA	Associate Professor & HOD (SBH)	
3.	D VEERASWAMY	Asst. Professor & HOD (CSE)	
4.	S SANDHYA	Asst. Professor & HOD (ECE)	
5.	K NAGENDRA BABU	Asst. Professor & HOD (ME)	
6.	L PRASHANTH	Asst. Professor & HOD (MIN)	
7.	D ASHOK KUMAR	Asst. Professor & HOD (MBA)	
8.	I KRANTHI KUMAR	Training & Placement officer (Asst. Prof. CSE)	
9.	P SUDHEER KUMAR	Asst. Professor (ME)	
10.	K RAMESH	Librarian	
11.	M NAGARAJU	NSS program officer	
12.	NCH MADHU MOHAN	Administrative officer	
13.	K MALLESH	Accounts officer	

Resolutions:

during the meeting, it was informed that all members have accepted to continue as members for the academic year 2023-24 and their acceptance was filed

during the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed with action taken report and approved by members.

- During the meeting CAC coordinator instructed to all members that academic activities like college and department academic calendars, classwork, mentoring system, attendance of the student, project works, various committee works etc should monitor continuously.

- considering the all PA & QIC recommendations and discussions of the committee about possibility of mapping of CO's with PO's of various courses in respective departments the target values for POS and PSO's attainment is decided as 70% of max value.

P	P	P	P	P	P	P	P	P	P	P	P	PS	PS	PS	PS
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4
2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
	1	2	1	4	1	1	2	1	1		1			1	1

Training & Placement, Career Guidance cell arrange expert lecturers to update the students regarding recent developments in industry.

- In order to make the student industry ready a few certificate programs, CRT programs were finalized.
- The committee discussed on NSS activities with NSS program officer
- Discuss about planning of various certificate programs & Internships with TPO
- Discuss about R&D activities
- During the meeting CAC coordinator discuss about merit scholarship for eligible students
- Implementation of Strategic plans.

Date: 18-06-2023

## CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic year 2023-24 is scheduled on 20-6-2023 at 11:00 AM at Principal chamber to discuss on the following points.

## AGENDA

1. To confirm the minutes and action taken report on the minutes of the previous CAC hold on 21-6-2022
2. To record the acceptance of members of CAC for Academic year 2023-2024
3. planning for CRT/and a few soft skill Activities
4. To identify merit students for career guidance
5. planning of Nss Activities
6. To discuss Research & Development activities
7. To identify various domains for certificate programs and Internships.
8. Any points with permission of the chairperson
9. planning for Merit scholarship.
10. Discussion about strategic plan
11. To provide Guidance for Academic and administrative activities.

COORDINATOR

Date: 20-6-2023

## Minutes of Meeting

The CAC meeting was held on 20-6-2023 at 11:00 AM at Principal's chamber.

S.NO	Name	Designation	Signature
1	D & NV SUBBA RAO	Principal	
2	M & G VENKANNA	Associate Professor & HOD (SBTH)	
3	D VEERASWAMY	Asst Professor & HOD (CSE)	
4	S SANDHYA	Asst Professor & HOD (ECE)	
5	K NAGENDRA BABU	Asst Professor & HOD (ME)	
6	L PRASHANTH	Asst Professor & HOD (MIN)	
7	D ASHOK KUMAR	Asst Professor & HOD (MBA)	
8	I KRANTHI KUNAR	Training & Placement officer (ASST. PROF - CSE)	
9	P SUDHEER KUMAR	Asst Professor (ME)	
10	K RAMESH	Librarian	
11	M NAGARAJU	NSS Program officer	
12	NCH MADHU MOHAN	Administrative officer	
13	K MALLESH	Accounts officer	

### Resolutions:

- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed with action taken report and approved by the members.
- During the meeting, it was informed that all members have accepted to continue as members for the academic year 2023-24 and their acceptance was filed.
- Training & placement, career Guidance cell arrange expert lecturers to update the students regarding recent developments in industry
- During the meeting CAC coordinator instructed to all members that academic activities like college and department academic calendars, class work, mentoring system, attendance of the student, project works, various committee works etc should monitor continuously.
- In order to make the student industry ready a few certificate programs, CRT programs were finalized
- To committee discussed on NSS activities with NSS program officer
- Implementation of strategic plans

- Discuss about planning of various certificate programs & Internships with TPO.
- Discuss about R&D activities
- During the meeting CAC coordinator discuss about merit scholarships for eligible students.