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# ANUBOSE INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

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## CIRCULAR

All the IQAC Committee members are hereby informed that a meeting will be convened on 04.07.2019 at 10.30 am in the Principal chamber to discuss the following agenda.

### **Agenda:**

1. To ratify the resolutions of the previous meeting.
2. Steps to improve quality in research.
3. Discussion on NSS unit.
4. Placement and training to students.
5. Conduct of FDPs.
6. Discussion on administrative and financial management.
7. Conduct of workshop/training/seminar/guest lecture to enhance teaching learning process effectively.
8. Any other point with the permission of the chair.

  
Co-ordinator  
**Coordinator-IQAC**  
Anubose Institute of Technology  
Palvancha-507115  
Bhadradi Kothagudem Dist, T.S

Copy to:

All the members in the committee to attend the meeting.

**Internal Quality Assurance Cell (IQAC) comprising the following Members for Academic year 2019-20**

**MEMBERS PRESENT:**

Sno.	Name	Designation	Position in IQAC
1	Dr N V SUBBA RAO	Principal	Chairman, IQAC
2	Dr T BHARAT KRISHNA	VICE-CHAIRMAN, NET	Management Representative
3	Dr A AVANI	Dean Academics	Academic Coordinator
4	K NAGENDRA BABU	HOD-MECH	Member Secretary (Coordinator)
5	V CHANDRA SHEKAR	HOD-EEE	Teacher Representative
6	T NARSIMHA RAO	HOD-CSE	Teacher Representative
7	G VENKANNA	HOD-H & S	Teacher Representative
8	K VASAVI	HOD-ECE	Teacher Representative
9	P SUDHEER KUMAR	Assistant Professor	Teacher Representative
10	T V KARUNAKAR	HOD-MBA	Teacher Representative
11	N PRANAY	HOD-CIVIL	Teacher Representative
15	L PRASHANTH KUMAR	HOD-MIN	Teacher Representative
13	V ANUSHA	Assistant Professor	Teacher Representative
14	SK NADIYA	Assistant Professor	Teacher Representative
15	G KISHORE KUMAR	Technologies	Industrialist
16	A SHIVARAMA KRISHNA	Advocate	Local Society Member
17	NCH MADHU MOHAN	AO	Member
18	T NAGESWARA RAO	Parent Representative	Member
19	V VENKATESH	Alumina Representative	Member
20	T PRATHYUSHA	Student Representative	Member

Handwritten signatures and initials in blue ink are present on the right side of the table, corresponding to each row. Some signatures are written over the 'Position in IQAC' column. A green checkmark is visible next to the first row.

## MINUTES OF MEEETING

The IQAC review meeting is held on 04.07.2019 10.30 am in Principal chamber.  
The following agenda was discussed

1. The committee has taken the feedback of previous meeting agenda and expressed satisfaction.
2. The Committee has decided to organise research activities focusing on paper publications among the staff and students.
3. The committee reviewed the NSS Unit programmes. Suggested to participate huge number of programmes and conduct regular and special camp programmes.
4. The committee has decided to conduct training programmes to the students and to arrange industrial visits for the students in the upcoming semesters.
5. The committee decided to conduct FDP to the enhancing performance.
6. The committee reviewed the financial and administrative management systems.
7. The committee suggested to conduct/attend workshops/training/seminars/guest lectures etc., to enhance teaching learning process effectively.
8. As there were no other points raised by the members, the IQAC coordinator thanked everyone for the active participation of the members and concluded the meeting.

  
Co-ordinator-IQAC  
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Anubose Institute of Technology  
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Bhadradri Kothagudem Dist,T.S

  
Principal/Chairman, IQAC  
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