



ANUBOSE INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

KSP Road, New Paloncha – 507115, BhadradiKothagudem Dist., Telangana State.

Website: www.abit.ac.in

Email Id: abitjntu@gmail.com

Cell: +91-9246907407

MECHANISMS FOR SUBMISSION OF GRIEVANCES

STUDENT'S GRIEVANCES REDRESSAL COMMITTEE

As per the AICTE notification No. PG/07 (01)/2012 & Establishment of Mechanism or grievance Redressal, the grievance redressal committee is constituted in the college for purpose of addressing the grievances of Student, Parents and others.

Establishment of internal complaint committee: The committee is established with principal as chairman, one professor as convener the three others senior faculty members.


Objective

To provide opportunity for redressal of certain grievances of the students enrolled in the college and maintain good relations and the harmony in the institute

Duration of the committee members: Principal is the permanent member and chairman of the Anti-Ragging committee. Other members can be continued, added or retired every year, as per availability/other assignments.

Frequency of meeting: As and when required or at least once in semester.

Grievance Redressal Process: complaints effecting one or more individual students in respect of course content, lectures, availability of books, transportation and other facilities, internal evaluation, tussle between students, teasing, insulting through color, caste/religion etc, are received for redressal.


PRINCIPAL
ANU BOSE INSTITUTE OF TECHNOLOGY
K.S.P. Road, Palvoncha,
Bhadradi Kothagudem Dt, Telangana.



ANUBOSE INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

KSP Road, New Paloncha – 507115, BhadradiKothagudem Dist., Telangana State.

Website: www.abit.ac.in

Email Id: abitjntu@gmail.com

Cell: +91-9246907407

Stages for Redressal of grievances

First Stage(Section Department Level)

The aggrieved Student represents his/her grievances either in Person or through online or writing to the concerned Person In-charge in the Department, which is acknowledged. A written reply is sent to the student under the signature of the In-charge/HOD within 15 days.

Second Stage(Administration Level)

If the student is not satisfied, he/she may request the Person In-charge/HOD to forward his/her


Grievance to the grievance committee constituted a Administration level comprising the following:

- a. Concerned Head of the Department b. Legal Advisor c. Principal

Along with concerned HOD , anyone among the other two (b and C) would address the issue/ grievance and after through screening of the grievance recommendations of the grievance committee will be communicated to the concerned students within 15 days

The representation will be disposed of in the Grievance redressal meeting which meets as per the requirement or atleast once in a semester .

All the officers try to put in their best efforts to examine and redress the genuine grievance submitted by students at different stages expeditiously.


PRINCIPAL
ANUBOSE INSTITUTE OF TECHNOLOGY
K.S.P. Road, Palvoncha,
Bhadradi Kothagudem Dt, Telangana.

Code: BOSE

Estd: 2008

JNTUH College Code: PP

ISO 9001:2015 Certified Institution



ANUBOSE INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

KSP Road, New Paloncha – 507115, BhadradiKothagudem Dist., Telangana State.

Website: www.abit.ac.in

Email Id: abitjntu@gmail.com

Cell: +91-9246907407

Format for Internal Exam Grievances

Academic year:

Semester: I / II

To

The Subject Teacher

Sir.

I _____ With Roll No. _____ Studying In
B.TechBranch(CSE/ECE/CIV/MECH/MIN/EEE/AI&ML/DS/), Year of Study _____,
Semester(I/II) request you to consider the following correction in my answer script.

Counting mistakes/ Marks not included in total /Answer not corrected

(Mention Section and question number)

Student Name:

Roll number:

Class:

Semester:

Subject:

Subject Teacher Comment:

Subject Teacher Signature:


PRINCIPAL
ANUBOSE INSTITUTE OF TECHNOLOGY
K.S.P. Road, Palvoncha,
Bhadradi Kothagudem Dt, Telangana.

Counselling Code: BOSE

Estd: 2008

JNTUH College Code: PP

An ISO 9001:2015 Certified Institution



ANUBOSE INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

KSP Road, New Paloncha – 507115, Bhadradri Kothagudem Dist., Telangana State.

Website: www.abit.ac.in

Email Id: abitjntu@gmail.com

Cell: +91-9246907407

Online submission of Grievance in ABIT's website

The screenshot shows a web browser window with the URL abit.ac.in/online-grievance/. The page features a navigation menu with links for Home, About, Academics, Admissions, Departments, Examinations, Student Resources, and Placements. Below the menu, the form is titled "Online Grievance" and includes the following fields:

- Name:
- Email:
- Aadhar Number *:
- Phone *:
- Type *: Student, Teachers, Parents
- Message:

A red "Send" button is located at the bottom of the form.

PRINCIPAL
ANUBOSE INSTITUTE OF TECHNOLOGY
K.S.P Road, PALONCHA-507 115
Bhadradri Kothagudem Dt

Grievance Box



NS

**PRINCIPAL
ANUBOSE INSTITUTE OF TECHNOLOG
K.S.P Road. PALONCHA-507 115
Bhadradi Kothagudem Dt**